## LANTEGLOS-BY-FOWEY PARISH COUNCIL MINUTES OF THE FULL COUNCIL MEETING HELD

## ON TUESDAY 25<sup>th</sup> JUNE 2024 @ 6.30pm IN WHITECROSS VILLAGE HALL

Minute		Action	
	Present – Cllrs. Rooney (Chair), Beresford, Bunt, Clare-Dunbavand, Pyke, Talling and the Clerk.		
	Chairman's Welcome and Public Forum – the Chair opened the meeting and welcomed those present.		
	Alex Evans spoke i.r.o. her planning application: PA24/04524, Anchor 45 West Street Polruan. The Chair advised that planning application is due to be considered at the July meeting. She said the points raised previously had been taken into account and are reflected in the new application.		
	Chris Hart and Carolyn Morris spoke against the planning application i.r.o. Pink Cottage (Minute 106b/2024 below. They referred to a planning application for the adjoining cottage which had been refused. They objected strongly and referred to his comments that are available on the planning portal.		
	Outside Authorities / Bodies – Members received the following reports:		
	a.	County Councillor Report – Cllr. Candy is on leave but dealing with matters via email.	
	b.	South East Cornwall CAP –next meeting is to be held on held on 9th July.	
		A meeting of a sub-committee of the South East Cornwall CAP is scheduled for 26 <sup>th</sup> June 2024 and Members are invited to contribute to a "SWOT analysis" for our area. This is in the context of considering economic development. Members wanted to see regular and reliable public transport, including access to Plymouth. The cost of river transport is another area of concern. Cllr. Rooney will take these comments to the meeting.	Cllr. Rooney
	C.	Police – PCSO Cocks is on leave and unable to provide a crime report.	
	d.	Fowey PUG – Meeting was held on 21 <sup>st</sup> June 2024. Cllr. Talling's written report was previously circulated. Copy on file.	
		Members were concerned about the loss of water taxis. Cllr. Pyke will speak to Tony Dagger, the owner and operator of the Fowey Water Taxi. If he then wanted to use the slipway, he would ask the Harbour Master if there was a right of way etc.	Cllr. Pyke
101/2024	Арс	ologies – Cllrs. Adams, Ainley, Goddard, Kelly and County Cllr. Candy.	
102/2024	Mer	Members' Declarations –	
	a.	Pecuniary/Registerable Declarations of Interests – none.	
	b.	Non-registerable Interests – none.	
	C.	Declaration of Gifts – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds	
	d.	Dispensations – none.	
103/2024	024 Minutes of Meetings –		
	a.	Full Council Meeting – 28th May 2024, <b>AGREED</b> as a true record.	

104/2024	<b>Casual Vacancy</b> – notices have been posted. The 3 <sup>rd</sup> July 2024 is the last date for which electors may call an election, otherwise the vacancy may be filled by co-option. It was <b>RESOLVED</b> to authorise the Clerk to advertise the vacancy on the website and notice boards.	Clerk
105/2024	Appointment of Members to Committees / Outside Bodies –	
	<ul> <li>a. The Churchyard Guild – Cllr. Beresford confirmed he is happy to carry on in the post but added that he has never been invited to a meeting. Cllr. Bunt said she would speak to the Guild.</li> </ul>	Cllr. Bunt
106/2024	Planning Applications – Members considered the following:	
	<ul> <li>PA24/03863, Single Kettle 7 Fore Street Polruan – single storey side extension to fill in existing court yard, side extension to have flat roof with lantern. Replace an existing corrugated roof.</li> </ul>	NFA
	NOTE – due to the deadline this application was considered via email and a response of <b>NO COMMENT</b> submitted to CC.	
	b. PA24/00622/PREAPP, Pink Cottage 18 Old Road Bodinnick – pre application advice for additional storey to the existing property to create an additional bedroom and bathroom. plus adding an additional story to the detached garage to create a self-contained 1 bed flat.	
	<b>NO COMMENT</b> as there is insufficient information provided in this preapplication to make any sensible comment.	Clerk
	c. PA24/04174. 58 West Street, Polruan – extension to incorporate a small courtyard into the main house by enclosing the ground floor space and building a small first floor extension with extended hipped roof over.	
	This looks to be a simple bit of infill and extension of roof line and given it is all to be painted in the same colour I don't think this will be a problem. <b>NO COMMENT</b> :	Clerk
107/2024	Other Planning Matters – details previously emailed.	
	<ul> <li>a. Temporary Recreational Campsite – a reminder that this new Prior Notification Application type was Introduced in 2023. Details emailed.</li> </ul>	
	<ul> <li>b. Planning and Development for Businesses – free CC webinar for businesses on Thursday 11<sup>th</sup> July 2024. Details emailed</li> </ul>	
108/2024	Planning Applications Approved by CC – for information only.	
	<ul> <li>a. PA24/02874, Restormel Chapel Lane Polruan – erection of rear ground floor porch extension, with associated works.</li> </ul>	
	<ul> <li>PA24/02746, Ro-Dew 17 Road from Pol-tec Lane to Old Road Lanteglos         <ul> <li>householder application for extension and re-modelling to include removal of existing conservatory and provision for roof mounted solar panels.</li> </ul> </li> </ul>	
	c. PA24/03148, Ferry Climb Townsend – proposed installation of stone cladding on the lower ground floor elevations, vertical timber board cladding on the existing dormer and a full-size gable end window. Works to be carried out to lower the existing dormer to match the original height of the main roof under permitted development right.	
	<ul> <li>d. PA24/02889, Polruan Holiday Centre Townsend – application for a Lawful Development Certificate for an Existing use of the land as a caravan site and camping site. Granted (CAADs, PIPs and LUs only).</li> </ul>	
109/2024	Environmental / Amenity Matters –	
	a. Public Conveniences – Members considered:	
	i. <u>St Saviour's WCs</u> – Cllr. Clare-Dunbavand reported:	

	Cllr. Kally had ardered and installed new tailet rall diapaneers	I	
	Cllr. Kelly had ordered and installed new toilet roll dispensers.		
	<ul> <li>Liam Gatehouse (plumber) had been on site on 17<sup>th</sup> June 2024 to repair the tap that stays on a very long time.</li> </ul>		
	<ul> <li>ii. <u>Frogmore WCs</u> – the National Trust (NT) had indicated that redecoration is due to start in September/October.</li> </ul>		
	NOTE – lease expires 31 <sup>st</sup> May 2025.		
	iii. <u>The Quay WCs</u> – the Clerk to seek an update as to whether there is any progress on grants for refurbishment of the whole building.	Clerk	
	Cllr. Kelly to record meter readings. The Clerk to request copies.	Clerk	
	iv. <u>Legionella Testing</u> – the water temperatures all recorded at 10°.		
	v. <u>Sanitary Waste Disposal</u> – deferred to the closed session.		
	b. Doctors' Surgery – the Clerk to seek an update i.r.o. a response from NHS England.	Clerk	
	c. Whitecross Land Registration – the Statement of Trust had been signed by Cllr. Talling, however, we need to supply a revised map. This is now to hand and the Clerk will send a copy to Helen Furneax, CC.	Clerk	
	Cllr. Talling was thanked for erecting the new car park signage.		
110/2024	Highway Matters – Members considered:		
	a. Road Closure – details previously emailed.		
	<ul> <li>Road from Frogmore Farm to Junction SW of Tregavithick, Lanteglos – 31<sup>st</sup> July to 5<sup>th</sup> August 2024 (08:00 to 18:00 hours).</li> </ul>		
	<ul> <li>b. Polruan Bus Shelter – Cllr. Kelly advised that repairs to the shelter roof will be less than £500. The Clerk to request a detailed price, including repainting. Cllr. Clare Dunbavand offered to repaint the shelter.</li> </ul>	Clerk	
111/2024	Administrative Matters – not covered elsewhere on the agenda.		
	<ul> <li>a. PC Risk Assessment – Members considered and ADOPTED the policy document, with the proviso that reference to "Cash" (not used by the PC) was amended.</li> </ul>	Clerk	
112/2024	Safer Community Project – Members considered Cllr. Pyke's report following the joint meeting with the PC and PTT. It was RESOLVED that:		
	<ol> <li>The Parish Council will fund the installation of the CCTV system on the quay and Coal Wharf up to a total of £6,500.</li> </ol>		
	The Town Trust will fund the repair and maintenance of the current system on St Saviours Car Park.		
	Once the new installation at (1) above is completed the Town Trust will take responsibility for the operation, maintenance and repair of the complete system.		
113/2024	Financial Matters –		
	a. Accounts for Payment – June payment schedule to a value of £2,892.49 was <b>APPROVED</b> for payment. The Clerk to place a copy on the website.	Clerk	
	The Clerk reported the VAT refund had been received.		
	The Clerk reported the VAT refund had been received.  b. Bank Reconciliation – the Chair duly signed a copy of the Bank		

114/2024	Documentation / Correspondence – not covered elsewhere on the agenda		
	<ul> <li>a. Citizen's Advice, Cornwall – annual statistics and request for grant.</li> <li>Previously emailed. The Clerk to bring this back to the January 2025 meeting for Members to consider a grant.</li> </ul>		
	b. Cornwall Together: June 2024 newsletter.		
	c. Clean Cornwall – newsletter No.10.		
115/2024	Diary Dates –		
	a. Full Council Meeting – 23 <sup>rd</sup> July 2024, 6.30pm in Whitecross Village Hall.		
	b. Clerk's Leave – 29th June to 7th July 2024 (inclusive).		
	c. Cornish Language Week – 22 <sup>nd</sup> to 30 <sup>th</sup> June. Details previously emailed.		
116/2024	Information Only / Future Agenda Items –		
	Whitecross Village Green – the Clerk to liaise with the Contractor and request the grass cuttings are picked up.		
	b. PROWs – there was mention of some hedges needing a harder cut. More details to be given to the Clerk.		
117/2024	Closed Session – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.		
118/2024	Sanitary Waste Disposal – Members agreed to the engagement of a professional services company to manage the disposal of sanitary waste and RESOLVED to accept the quotation from PHS Hygiene.	Clerk	
119/2024	Public Conveniences Cleaning – Members AGREED to the issue of an Invitation to Tender in the Parish News, the Parish Notice boards and the Government contract site for cleaning services at the Parish Council managed public conveniences. In addition, the Clerk to see if it is possible to advertise in both the Fowey and Lostwithiel newsletters.	Clerk Clerk	
120/2024	St Saviour's WCs – Members were asked to provide any comments on the scope of the refurbishment works or the contract terms by 8 <sup>th</sup> July 2024. To avoid any delay it was <b>AGREED</b> to authorise Cllrs. Goddard, Beresford and the Clerk to action any feedback and proceed.	Cllr. Goddard / Beresford / Clerk	
	The Council further <b>AGREED</b> to issue an Invitation to Tender (ITT) to all known contractors in Polruan and advertise the ITT in local publications and notice boards and the Contract Finder website.		
121/2024	Planning Enforcement Cases – Cornwall Council had deemed planning enforcement matters to be confidential. Members received a verbal update:		
122/2024	Meeting Closed – 19.46pm.		

Signature:		(Cllr. Rob Rooney)
	Parish Council Chair	

Date: 23<sup>rd</sup> July 2024