

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD**  
**ON TUESDAY 23<sup>rd</sup> JULY 2024 @ 6.30pm**  
**IN WHITECROSS VILLAGE HALL**

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<p><b>Chairman’s Welcome and Public –</b> members of the public may address the Council on any agenda item, prior to the commencement of the meeting.</p> <p>Alex Evans to speak i.r.o. her planning application: PA24/04524, Anchor 2, 45 West Street Polruan.</p> <p>Lyn Rogers and Peter Field to speak i.r.o. their planning application: PA24/04768, Coombeland Highway.</p>	
	<p><b>Outside Authorities / Bodies –</b> Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Members to consider Cllr. Candy’s report.</p> <p>b. <i>South East Cornwall CAP</i> – Members to receive an update following the meeting held on 9<sup>th</sup> July 2024.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <p>d. <i>Fowey PUG</i> – Minutes of the meeting held on 21<sup>st</sup> June 2024 previously emailed together with the amended April Minutes.</p> <p>NOTE – the Clerk had confirmed Members’ support for a pontoon at Caffa Mill.</p>	<p>Cllr. Rooney</p> <p>Cllr. Talling</p>
123/2024	<b>Apologies –</b>	
124/2024	<p><b>Members’ Declarations –</b></p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
125/2024	<p><b>Minutes of Meetings –</b></p> <p>a. <i>Full Council Meeting</i> – 25<sup>th</sup> June 2024.</p>	
126/2024	<b>Casual Vacancy</b> – notices have been posted seeking candidates to fill the Casual Vacancy created by Cllr. Carmichael’s resignation. Members to then co-opt at their next Meeting.	Information
127/2024	<b>Planning Applications</b> – Members to consider the following, including any applications received after the agenda had been published.	

	<p>a. PA24/04524, Anchor 2, 45 West Street Polruan – loft conversion and associated works.</p> <p><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=SEV6ROFGKH600">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=SEV6ROFGKH600</a></p>	
	<p>b. PA24/04768, Coombeland Highway – renovation and extension of existing house with works to garage (Resubmission of previous application PA23/09086).</p> <p><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S3UW6VFGJON00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S3UW6VFGJON00</a></p>	
	<p>c. PA24/05092, Allwynds Lanteglos Fowey – discharge of a planning obligation in respect of decision 5/10/91/00381/0 for erection of bungalow for elderly persons.</p> <p><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=SFXVTEFG10U00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=SFXVTEFG10U00</a></p>	
128/2024	<p><b>Other Planning Matters</b> – details previously emailed.</p> <p>a. <i>Local Council Planning training event</i> – 19<sup>th</sup> September 2024 (4.00-5.30pm). Online event. Details previously emailed.</p> <p>b. <i>Draft Housing Decarbonisation Strategy</i> – public consultation 5<sup>th</sup> July and closes at 5pm on Monday 16<sup>th</sup> September 2024. Details emailed.</p> <p>c. <i>CC Newsletters</i> – previously emailed.</p> <ul style="list-style-type: none"> <li>• <u>Affordable Housing</u></li> </ul>	Information
129/2024	<p><b>Planning Applications Refused by CC</b> – for information only.</p> <p>a. PA24/02259, Old Ferry Inn Old Road Bodinnick – change of Use of Part of the Old Ferry Inn into Dwelling with additional balcony to West Elevation.</p>	
130/2024	<p><b>Environmental / Amenity Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <ol style="list-style-type: none"> <li>i. <u>St Saviour’s WCs</u> – the tender had been advertised. Minute 140/2024 below refers.</li> <li>ii. <u>Frogmore WCs</u> – NOTE – lease expires 31<sup>st</sup> May 2025.</li> <li>iii. <u>The Quay WCs</u> – a request for a grant of £4,500 to assist with the running costs had been agreed by Polruan Town Trust, as a gesture of goodwill, however, Trustees pointed out that regular complaints had been received about the standard of the toilets and they would be looking to see a marked improvement on the cleanliness and maintenance of the toilets going forward.  NOTE – the PTT is seeking help to make an application for funding regarding a rebuild of The Quay building.  NOTE – Cllr. Kelly to keep a log of meter readings.</li> <li>iv. <u>Legionella Testing</u> – Mrs Kelly reported the water temperatures at 10°.</li> </ol> <p>b. <i>Household Waste Collection</i> – Members to consider any response to Cllr. Clare-Dunbavand’s letter to CC setting out Members’ concerns, including clarification of the position regarding usage of food waste receptacles by holiday lets and whether there is a policy concerning when bins may be placed outside properties. Copy of the letter sent to Cllr. Candy.</p> <p>c. <i>Doctors’ Surgery</i> – Members to consider a proposal to seek assistance from our new representatives (MP and County Cllr. Caddy) prior to seeking a further response from NHS England.</p>	<p>Cllr. Clare-Dunbavand</p> <p>Cllr. Goddard</p>

	<p>d. <i>Water Taxis</i> – Cllr. Pyke to report the outcome of discussions with the owner and operator of the Fowey Water Taxi.</p> <p>e. <i>Greenbank Seating</i> – Members to consider a request from a resident to replace the chairs placed there with a bench.</p>	Cllr. Pyke
131/2024	<p><b>Highway Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Polruan Bus Shelter</i> – Members to consider a breakdown of costs i.r.o. a replacement roof to the shelter and the cost of repainting.</p> <p>b. <i>Road Closure</i> – details previously emailed.</p> <ul style="list-style-type: none"> <li>• <u>Road from Frogmore Farm to Junction South W of Tregavithick, Lanteglos</u> – 31<sup>st</sup> July to 5<sup>th</sup> August 2024 (08:00 to 18:00 hours).</li> </ul>	Cllr. Kelly
132/2024	<p><b>Administrative Matters</b> – not covered elsewhere on the agenda.</p> <p>a. <i>Asset Maintenance Policy</i> – Members to consider the revised policy and condition statement; edited by Cllr. Goddard.</p> <p>b. <i>Use of Polruan Village Hall</i> – Martin Akerman had emailed i.r.o. changes to the Conditions of Hire of the hall. Clarification had been sought as to whether the change means that anyone is not insured if they are on the stage sorting out the screen or curtains? (e.g. if someone falls off?).</p> <p>Note – the Hall Committee will consider this at their meeting on 18<sup>th</sup> July.</p>	Cllr. Goddard
133/2024	<b>Safer Community Project</b> – Members to receive a progress report.	Cllr. Pyke
134/2024	<p><b>Financial Matters</b> –</p> <p>a. <i>Accounts for Payment</i> – July payment schedule to follow. NOTE – the August payments will be circulated via email.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>c. <i>Budget Monitor</i> – copy to follow.</p>	
135/2024	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a. <i>Review of Gambling Policy</i> – closing date for comments is 12<sup>th</sup> August. Details previously circulated.</p> <p>b. <i>Council Supplier</i> – Newsletter for July 2024. Previously emailed.</p> <p>c. <i>CC Town and Parish Council Newsletter</i>: 12<sup>th</sup> July 2024. Previously emailed.</p>	
136/2024	<p><b>Diary Dates</b> –</p> <p>a. <i>Full Council Meeting</i> – 24<sup>th</sup> September, 6.30pm in Whitecross Village Hall. NOTE – an August meeting may be needed if urgent planning applications are received.</p> <p>b. <i>Clerk's Leave</i> – 27<sup>th</sup> July 2024 to 11<sup>th</sup> August 2024 (inclusive).</p>	
137/2024	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a.</p>	
138/2024	<b>Closed Session</b> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.	
139/2024	<p><b>St Saviour's WCs</b> – advertisements had been placed.</p> <p>Working Party – Cllrs. Goddard, Beresford and the Clerk.</p>	

140/2024	<b>WC Cleaning Contract</b> – advertisements had been placed. NOTE – a contract had been signed with the PHS Group, to deal with hygiene waste, w.e.f. 1 <sup>st</sup> July 2024. Working Party – Cllrs. Goddard, Beresford and the Clerk.	
141/2024	<b>Planning Enforcement Cases</b> – Cornwall Council had deemed planning enforcement matters to be confidential. Members received a verbal update:	
142/2024	<b>Meeting Closed</b> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 16<sup>th</sup> July 2024

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