

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 22nd OCTOBER 2024 @ 7pm
IN POLRUAN VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
164/2024	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Members to consider Cllr. Candy’s report.</p> <p>b. <i>South East Cornwall CAP</i> – action notes of the last CAP Meeting on 3rd September were previously emailed. Future meetings to be held on:</p> <ul style="list-style-type: none"> • Tuesday 3 December 2024 • Tuesday 4 March 2025 <p><u>Community Capacity Programme Update</u> – details of how funds have been spent in the CAP area. Details previously emailed.</p> <p><u>Affordable / Social Housing Allocation</u> – Cllr. Rooney had made a submission to the CAP requesting they give their support to LBFPC on this matter by asking CC Housing to justify its policy in relation to housing allocation in the parish.</p> <p>c. <i>Police</i> – PCSO Cocks. August Newsletter previously circulated via email.</p> <p>d. <i>Fowey PUG</i> – the next meeting will be held on 20th November 2024.</p>	<p>Information</p> <p>Cllr. Rooney</p> <p>Cllr. Ainley</p>
165/2024	Apologies – Cllrs. Ainley.	
166/2024	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
167/2024	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 24th September 2024.</p>	
168/2024	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a.</p>	

169/2024	<p>Other Planning Matters – details previously emailed.</p> <p>a. <i>Affordable / Social Housing Allocation</i> – Members to consider seeking support from Town/Parish Councils on alternative accommodation.</p>	Cllr. Rooney
170/2024	<p>Planning Applications Approved by CC – for information only.</p> <p>a. PA24/02582, Land Adjacent to Veverly Car Park Townsend – change of use of land to storage compound, and the creation of a new access.</p> <p>b. PA24/06144, 29 Fore Street Polruan – Listed Building Consent for proposed removal of existing man-made roof covering, and re-roofing with natural slate.</p> <p>c. PA24/06559, Penolva 2 New Road Lanteglos – works to trees subject to a Tree Preservation Order (TPO), works include Sycamore-E2/08/TPO/00025 1 meter reduction to South side of tree – to minimise overhanging limbs to property.</p>	
171/2024	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <p>i. <u>St Saviour's WCs</u> – WCs closed, except for disabled toilet. Cllr. Kelly had repaired the broken toilet handle in the disabled WC.</p> <p>ii. <u>Frogmore WCs</u> – Members to consider any further update from Daniel Fields, National Trust (NT) i.r.o. the redecoration which was due to start in September/October. NOTE – lease expires 31st May 2025.</p> <p>iii. <u>The Quay WCs</u> – WCs closed, except for disabled toilet. Beth Rigg, Polruan Town Trust had made the following response:</p> <ul style="list-style-type: none"> • <i>All events booked on the Coal Wharf are detailed on the calendar which is on the Town Trust website polruantowntrust.org.uk. If you look under The Old Coal Wharf the calendar is there/</i> • <i>The Trust will forward complaints to the LPC as they are received.</i> • <i>The Trust are unaware that the toilets have been held open for any events on the Coal Wharf. The Trust has not requested any extension of the opening hours for any event.</i> • <i>Following our recent meeting the Trustees expressed a willingness to discuss with the LPC the future of the toilets and to this end perhaps a meeting could be arranged in the near future.</i> <p>Cllrs. Beresford and Clare-Dunbavand had volunteered to represent the PC on discussions on the future of The Quay WCs with the PTT.</p> <p>iv. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</p> <p>b. <i>Doctors' Surgery</i> – Members to read and consider Cllr. Goddard's paper "Dispensing and Health Care Provision in Polruan" and submit recommendations to the meeting.</p> <p>c. <i>Grit Bins</i> – Members to check supplies and arrange for bins to be refilled.</p> <p>d. <i>Greenbank Seating</i> – Cllr. Ainley had applied to the Community Benefit Society who had agreed to donate £300 to the cost of a teak bench. It will bear a plaque: <i>Donated by the Polruan Community Benefit Society for the Polruan Community and in Memory of David McGill 1934 to 2024 who loved to sit in this spot.</i></p> <p>e. <i>Waste Collection</i> – Parking Enforcement had been asked to visit and assess for themselves the difficulties in waste collection in the lower part of Polruan. They advised they had been in touch with their senior enforcement officer for the area who will arrange a visit when it is operationally possible.</p>	<p>Members</p> <p>Members</p> <p>Information</p> <p>Information</p>

172/2024	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Polruan Bus Shelter</i> – Members to receive an update regarding a replacement roof and repainting of the shelter.</p>	Cllr. Kelly
173/2024	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Remembrance Service</i> – Members to appoint a representative to lay a poppy wreath at the Memorial Service.</p>	Members
174/2024	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – September payment schedule to follow.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>c. <i>Budget Monitor</i> – copy to follow.</p> <p>d. <i>Grant Request</i> – Members to consider a request from Richard Hews, Lay Chair, Lanteglos PCC, who had requested £2,810.00 being the full cost of works on the burial ground.</p>	
175/2024	<p>Documentation / Correspondence – not covered elsewhere on the agenda. Items previously emailed.</p> <p>a. <i>Active Cornwall</i> – e-newsletter.</p>	
176/2024	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 26th November 2023, venue and time to be agreed. NOTE – Polruan VH is unavailable on Tuesday evenings, Members to consider moving to Mondays but note Cllr. Rooney is unavailable on Mondays. Alternatively, Polruan WI is available on Tuesdays but has no Audio-Visual system (used to project slides, etc) but can provide a projector.</p> <p>b. <i>Community Flood Forum Annual Conference</i> – 8th November 2024, 9am to 15.45pm, Royal Cornwall Show Ground.</p> <p>c. <i>Cornwall Council Budget Update Briefing</i> – online Teams meeting to be held on Thursday 7th November 2024, 10am. CC Officers to provide the latest information i.r.o. the Second Homes Council Tax Premium.</p> <p>d. <i>Planning Policy updates</i> – CC Teams meeting on Thursday 7th November 2024, 4.00-6.00 pm.</p>	
177/2024	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
178/2024	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.</p>	
179/2024	<p>St Saviour's WCs – Members to receive an update, following further discussion with the appointed contractor APS Services Ltd.</p>	Cllr. Goddard
180/2024	<p>WC Cleaning Contract – Members to receive an update, following further discussion with the appointed contractor Mrs Kathy Kelly.</p>	Cllr. Goddard
181/2024	<p>Quay WCs – at the September meeting Cllr. Goddard was authorised to deal with quotations for Hygiene Waste Bin Signage. This had subsequently been deferred due to the closure of The Quay and St Saviour's WCs for the winter.</p>	Information

182/2024	Planning Enforcement Cases – Cornwall Council had deemed planning enforcement matters to be confidential. Members received a verbal update:	
183/2024	Meeting Closed –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 15th October 2024

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