

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD
ON TUESDAY 26th NOVEMBER 2024 @ 7pm
IN WHITECROSS VILLAGE HALL

| Minute | AGENDA ITEMS | Action |
|--------|---|----------------------|
| | <p>Present – Cllrs. Rooney (Chair), Adams, Ainley, Beresford, Bunt, Clare-Dunbavand, Pyke and the Clerk; County Cllr. Candy.</p> | |
| | <p>Chairman’s Welcome and Public Forum – the Chair opened the meeting and welcomed those present.</p> <p>Mrs Thompson had indicated her intention to retire w.e.f. 28th February 2025. She was thanked for her service.</p> <p>Cllrs. Rooney, Clare-Dunbavand and Talling (if available) were appointed to form a Working Party to find a replacement. The Clerk to draw up a draft advertisement, to be placed in the Cornish Times and Cornish Guardian, CALC website and Lanteglos Facebook. Closing date for applications was set for 10th January 2025, with interviews to be held on 15th January.</p> <p>Ms Alison Fogg spoke about problems caused by the owner and contractors working on The Old Ferry Inn, Bodinnick. She said it is impossible for residents to park on the road by their property as 5 to 6 builders vans and 3 vehicles for The Old Ferry Inn are blocking gates and parking spaces. This has been for going on for over 2 years. She believed it is deliberate as the Old Ferry Inn car park has been empty. Photos had been supplied. Cllr. Adams advised Ms Fogg to report vehicles obstructing the Highway to the Police. She had already made a complaint to CC Highway.</p> <p>Mr Graham and Mrs Claire Palmer were also present.</p> | Working Party/ Clerk |
| | <p>Outside Authorities / Bodies – Members received reports as follows:</p> <p>a. <i>County Councillor Report</i> – Cllr. Candy spoke to his written report.</p> <ul style="list-style-type: none"> • The closure of the middle lane of the Saltash Tunnel has been delayed until January but will run on into the summer. • The Polperro Road works are progressing well, despite delaying the start until after half term they are back on schedule. The 481 and 482 buses are terminating in Millpool Car Park. Unfortunately, I have been unable to get car park charges lifted in Millpool Car Park, which would have encouraged visitors to Looe, and mitigated congestion on local roads being used as a rat run. • I have spoken to a resident couple who were unsuccessfully bidding on Cornwall Housing properties, they have been offered a longer tenancy where they are currently living and are happy to stay there. • I am supporting Polruan Hall so that they can install a linked Fire Alarm system. • The Cornwall Council budget is dire, due to rising costs due to increases in school transport and provision for special needs, and higher wage costs. The new Government is not providing Fair Funding to allow us to fulfil our duties and responsibilities. <p>Cllr. Candy had previously advised that Simon Ryan of Three Seas is available on 28th November, to visit the Winklepicker etc. He will confirm details as they are available. He invited Members to join him.</p> <p>He said recycling levels in Lanteglos are low.</p> | |

| | | |
|----------|--|--|
| | <p>b. <i>South East Cornwall CAP</i> – next meeting to be held on 3 December 2024. Cllr. Rooney will ask CAP to support this PC in its bid to change the criteria for the allocation of social housing.</p> <p>There was some confusion regarding the emails from County Cllr. Dick Coles on the subject of social housing. It was AGREED to invite him to meet with Members.</p> <p>Community Levelling Up Programme – Interim Report (CAP 3) circulated.</p> <p>c. <i>Police</i> – there was no report from PCSO Cocks.</p> <p>d. <i>Fowey PUG</i> – Cllr. Ainley had circulated her report of the meeting held on 20th November 2024 (copy on file). Sea water sampling was not being carried out as often.</p> | Clerk |
| 183/2024 | Apologies – Cllrs. Goddard, Kelly and Talling. | |
| 184/2024 | <p>Members' Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable Interests</i> – Cllrs. Adams and Bunt declared an interest in Minute 192e/2024.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – none.</p> | |
| 185/2024 | <p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – the date in Minute 175a/2024 to be amended to 2024. With that amendment the Minutes of the meeting held on 22nd October 2024 were AGREED as a true record.</p> | Clerk |
| 186/2024 | <p>Planning Applications – Members considered the following:</p> <p>a. PA24/08832, 7 Battery Park Polruan – proposed variation to Planning Approval PA23/08294 - relocation of windows and additional window on West elevations. NO OBJECTION.</p> | Clerk |
| 187/2024 | <p>Other Planning Matters – details previously emailed.</p> <p>a. <i>Townsend Farm Barns</i> – Cllr. Ainley reported there had been no further response from the landowner regarding his intention to live in this property when he retires. She will chase for a response.</p> <p>b. <i>Affordable Housing Allocation</i> – Cllr. Rooney read the responses from other Town/Parish Councils on alternative accommodation. Minute 168a/2024 refers. The Clerk to circulate the full list of comments.</p> <p>He added that CC had recently voted to change the criteria and properties costing more than £50,000 to refurbishment would now be disposed of. Previously the figure had been £100,000.</p> <p>CC Cllr. Colin Martin had circulated his response to Cllr. Ainley's email i.r.o. social housing allocation. "Parish preference" does not apply to Lanteglos because the parish has a large number of social houses.</p> <p>c. <i>Planning News for Local Councils and Agents</i> – Autumn 2024. Previously emailed.</p> <p>d. <i>Cornwall Council Common Housing Assessment Framework</i> – Cllr. Ainley had provided a summary of some key points which are particularly relevant to LBF. It can be used as a quick reference when needed. Copy previously circulated.</p> <p>e. <i>Affordable Housing Newsletter</i> - November 2024.</p> <p>f. <i>Neighbourhood Planning Newsletter</i> - November 2024.</p> | <p>Cllr. Ainley</p> <p>Clerk</p> <p>Cllr. Ainley</p> |

| | | |
|----------|--|--|
| 188/2024 | <p>Planning Applications Approved by CC – for information only.</p> <p>a. PA24/01013/PREAPP, 1 Moss Terrace, East Str., Polruan – pre-application advice for single storey extension to front of dwelling. Members praised the detail contained in this pre-app. <u>Closed by CC and advice given.</u></p> <p>b. PA24/00895/PREAPP, Land S of Chapel House, Chapel Lane, Polruan – pre-application advice for proposed new dwelling. <u>Closed by CC and advice given.</u></p> | |
| 189/2024 | <p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members considered:</p> <p>i. <u>St Saviour’s WCs</u> – refurbishment work had started.</p> <p>ii. <u>Frogmore WCs</u> – nil to report. NOTE – lease expires 31st May 2025.</p> <p>iii. <u>The Quay WCs</u> – Cllr. Clare-Dunbavand had met with Beth Rigg, Melanie Hicks and Graham Palmer (representatives of the PTT). Members considered his report (previously emailed). The PTT advised that their plumber will be carrying out work on the toilets which will hopefully resolve the high water usage. In the interim both the gents and ladies had been disconnected. It was CONFIRMED Members were happy for Cllr. Beresford and Clare-Dunbavand to represent the PC in discussion with the PTT regarding the conditions of the lease.</p> <p>iv. <u>Legionella Testing</u> – Mrs Kelly advised the water temperatures were at normal levels.</p> <p>b. <i>Doctors’ Surgery</i> – Cllr. Goddard advised he will be meeting Tammy from the Polruan Support Group next week. From that we should have a plan for how to support the PSG and get more lived experience for raising in lobbying. There is an article in the Parish News guiding people on how to best use the surgery appointments and prescriptions, it does not cover the application for Severe Difficulty, that will be the next issue, but more importantly Tammy has access to those patients who are currently having problems so the PSG and can give more guided advice. County Cllr. Dick Cole had also advised that LBFPC should consider requesting to have a 'Local Lettings Plan' enabling us to prioritise locals. He has offered to meet with us to discuss as one parish in his area has recently achieved this. Cllr. Ainley mentioned that we had already requested this but had been told it was only a trial and not something we could take up. <u>Fowey Community Hospital</u> – consultation event on the future of Fowey health provision, including the community hospital. 7th December 2024, 11am-2pm. Pavilion House, Langurtha Road, Fowey.</p> <p>c. <i>Tinkers Hill, Polruan</i> – a complaint had been received that the moss on the hill may be a slip hazard. A1 advised the weeds were sprayed on the 10th October, however, Glyphosate used to kill weeds does not kill moss. We have had 2 years of very wet and mild weather and the moss has taken over. Usually a long dry spell in summer kills it or a cold frosty spell in winter but we haven’t had either. Members AGREED to use a more expensive spray specifically for moss.</p> | <p>Cllrs. Clare-Dunbavand / Beresford</p> <p>Clerk</p> |
| 190/2024 | <p>Highway Matters – including any items received after the agenda had been published.</p> | |

| | | |
|----------|---|---------------------------------|
| | <p>a. <i>Bus Shelter</i> – Cllr Kelly said he had planned to replace the roof but the recent heavy rain had prevent this. The Clerk to ask him to complete the job before Christmas Day.</p> <p>b. <i>Street Lighting Switch Off</i> – Street Lighting, CC had been asked to provide a copy of all the data and risk assessments pertaining to this parish.</p> <p>Amy Looker, Highways had replied saying: <i>The initial risk assessments/decisions have been made for all streetlights however they are reviewed again before each area is switched off, so we cannot share data for a whole area that has not yet been switched off.</i></p> <p><i>All lighting that has been switched off is available for the public to view using the following link - Street Lighting - Cornwall Council.</i></p> <p><i>As and when any specific requests for change arise following implementation of switch-off in an area, exception requests may be escalated via the local Councillor (through a Town/Parish council rather than individual resident requests) at which point a decision will be made by the portfolio holder after evidence provided by the Streetlighting team.</i></p> | <p>Clerk</p> <p>Information</p> |
| 191/2024 | <p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Virtual Meetings</i> – no longer needed due to the Clerk’s resignation.</p> <p>b. <i>Remembrance Service</i> – Cllr. Clare-Dunbavand had represented the PC at the Remembrance Service.</p> | |
| 192/2024 | <p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – payments to a value of £7,706.64 were APPROVED for payment. The Clerk to place a copy on the website.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation had been circulated</p> <p>c. <i>Budget Monitor</i> – copy of the Budget Monitor had been circulated.</p> <p>d. <i>Bank Signatures for 2025/6 Financial Year</i> – Cllrs. Adams, Clare-Dunbavand and Talling confirmed they plan to stand for re-election in May 2025.</p> <p>e. <i>Grant Request</i> – Members reconsidered a grant request for £2,810.00 from Richard Hews, Lanteglos PCC (further details had been provided and circulated to Members). NOTE – there is also a proposal to organise a Working Party to carry out some of the work.</p> <p>Cllrs. Adams and Bunt left the meeting whilst this item was discussed.</p> <p>It was AGREED to pay £1,000 and request the Church seek volunteers from the wider community, as there is a lot of goodwill for the Church.</p> <p>f. <i>Barclays Bank</i> – a decision as to whether to move money from the current to business account was deferred to the January Budget Setting.</p> | <p>Clerk</p> <p>Clerk</p> |
| 193/2024 | <p>Documentation / Correspondence – not covered elsewhere on the agenda. Items previously emailed.</p> <p>a. <i>NHS Newsletter</i> – October 2024.</p> <p>b. <i>Cornwall Council Finance Briefing</i> – slides previously emailed.</p> <p>c. <i>Raising Awareness to End Violence Against Women and Girls</i> – 16 Days of Action. Details previously emailed.</p> <p>d. <i>Hedgerow Management</i> – DEFRA are holding a consultation on the regulatory approach and use of civil sanctions for hedgerow management.</p> <p>e. <i>Burial and Cremation Consultation Paper</i> – The Law Commission are consulting on reforms to burial and cremation law and invite responses on the Burial and Cremation Consultation Paper.</p> | |

| | | |
|----------|--|-----------------------|
| | f. <i>Winter Matters</i> – leaflet from Gallagher UK. Previously shared from Grampond PC. | |
| 194/2024 | Diary Dates – a. <i>Full Council Meeting</i> – 14 th January 2025. The Clerk to book the WI Hall, 7pm. A Planning Meeting may be needed in December. | Clerk |
| 195/2024 | Information Only / Future Agenda Items – a. <i>Water Sampling</i> – it was AGREED to pay for two samples of the water that crosses the land under Vevery. Cllr. Clare-Dunbavand to research someone to supply that service. | Cllr. Clare-Dunbavand |
| 196/2024 | Closed Session – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw. | |
| 197/2024 | St Saviour's WCs – APS Services Ltd. had started work on the refurbishment. Cllr. Goddard had said the main item of uncertainty is whether the floors are tiled or covered with a hygienic coating. He is due to meet with the Contractor today who will bring samples and cost up the difference. The price quoted is for the cheaper option. The main difference is aesthetics, lifetime and cost. The other variables are going to have to be provisional. Cllr. Kelly has supervised access and we are arranging a spare key. Vegetation had been cleared from the rear and work started on preparing for the rear French drain. | |
| 198/2024 | WC Cleaning Contract – Cllr. Goddard had met with Kathy Kelly and the following policies are now in place. She had provided a copy of her insurance policy previously. 1. Health and Safety Policy 2. Risk Assessment 3. Method Statement 4. Safeguarding policy. Cllr. Goddard had prepared a monitoring sheet that Mrs Kelly will sign off at each visit, and this will be displayed on the door or somewhere suitable. A copy to be provided monthly to the Clerk for sharing with Members. | Members |
| 199/2024 | Enforcement Cases – there is no update because CC had decreed that enforcement cases are confidential. Cllr. Rooney will seek an update. | Cllr. Rooney |
| 200/2024 | Meeting Closed – 20.40pm. | |

Signature: (Cllr. Rob Rooney)
Parish Council Chair

Date: 28th January 2025