

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD
ON TUESDAY 14th JANUARY 2025 @ 7pm
IN POLRUAN WI HALL

Minute	AGENDA ITEMS	Action
	<p>Present – Cllrs. Rooney (Chair), Adams, Ainley, Beresford, Bunt, Clare-Dunbavand, Goddard, Pyke and County Cllr. Candy. The Clerk was not in attendance, due to online connection issues.</p>	
	<p>Chairman’s Welcome and Public Forum – the Chair opened the meeting and welcomed those present.</p> <p>Val Libby spoke about an overall concern for the support of individuals in the village who have had accidents or fallen ill. There had been two recent events where an ambulance had needed to be called but as the ambulance call handler did not categorise as Cat 1 or Cat 2 our Local First Responders were unable to attend the incident. This had meant that parishioners had been left in very vulnerable situations with no support and in one situation passers-by to someone who had fallen were left to do what they thought was best without any training or support. In one situation a local first responder attended in their own personal capacity. The rural setting of Polruan means that its likely to take at least an hour for an ambulance to arrive so there is a real need for a first response type service. The current arrangement is that First Responders are part of the Fire brigade and if the ambulance service call them out, there is a charge – so there seems to be a financial issue working against us in this rural village environment. In addition, if the First Responders, of which we only have 2 in the village, are at work/out of location they would not be able to attend even if requested by the ambulance service. Val mentioned that as a village we should be trying to organise a better ‘first response’ service perhaps by having volunteers co-ordinated by someone and a list of residents’ contacts (family, friends etc) that could be contacted in an emergency. Members said they were aware of the issues and this would be discussed in detail.</p> <p>Vic Trueman spoke about 9 Ocean View (Minute 4d/2025 below) and concern over the addition of more zinc to the already large zinc roof and gable end facias. He also mentioned a concern about the lack of percolation test for the soakaway for the 5 roof apexes. Cllr Rooney stated the planning officer had indicated this is down to building control and so there was no action the PC can take.</p> <p>Pete Parkin mentioned that the building process at number 9 had been ongoing for two years with a continued disruption and huge loss of privacy to number 10 with builders on the roof being able to see into the living areas.</p> <p>Mr Paul Gibson spoke i.r.o of his development of 1 Moss Terrace (Minute 4a/2024 below) which he had recently bought and is completely renovating.</p> <p>Steve Herbert spoke about the application for Ring O Bells barn extension explaining the additional storey to the extension would enable a better living space providing more light to the property. He assured the Council that all materials would be used as per the original planning application.</p> <p>Mr Graham and Mrs Claire Palmer were present.</p>	
	<p>Outside Authorities / Bodies – Members received reports as follows:</p> <ol style="list-style-type: none"> a. <i>County Councillor Report</i> – Cllr. Candy spoke to his written report. Copy on file. b. <i>South East Cornwall CAP</i> – Cllr. Rooney had circulated his report of the meeting held on 3rd December 2024. 	Cllr. Rooney

	<p>Members RESOLVED to protest against CC's proposal to close adult education centres at Torpoint and Saltash. It was further RESOLVED to object to the closure of five further centres.</p> <p>c. <i>Police</i> – PCSO Cocks had sent a written report: <i>From 01/10/24 – 31/12/24 there was 1 crime in the public domain that of a malicious communications crime... We have a new TSSO join the Looe Neighbourhood Team, Kate Bourn, and will hopefully attend a future Parish Council meeting when shifts allow.</i></p> <p>d. <i>Fowey PUG</i> – Minutes of the Meeting held on 20th November 2024 had been circulated. The link to the government's bathing water regulations consultation had previously been circulated.</p>	<p>Cllr. Rooney</p> <p>Cllr. Ainley</p>
1/2025	Apologies – Cllrs. Kelly and Talling.	
2/2025	<p>Members' Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable Interests</i> –Cllrs. Adams, Goddard in Minute 4a/2024.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds/</p> <p>d. <i>Dispensations</i> – none.</p>	
3/2025	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 26th November 2024, AGREED as a true record.</p>	
4/2025	<p>Planning Applications – Members considered the following:</p> <p>a. PA24/09272, 1 Moss Terrace East Street Polruan – single storey extension to the front elevation of the dwelling to accommodate larger living space to ground floor, replacement of existing balcony.</p> <p>The proposal is a simple infill and replacement of a balcony as all the other houses have done in Moss Terrace. The plans do not vary from the pre-app and Members agreed they had NO OBJECTION.</p> <p>b. PA24/09117, 11 Meadow Close Polruan – renovation of the exterior of the dwelling including new render and cladding, replacement of windows, terrace and raised balustrading, new sedum roof, air source heat pump and solar panels.</p> <p>Members commented that the application is for a dilapidated property on Meadow Close. The proposal doesn't alter the design of the building just takes what is there and replaces cladding, balconies and roofs. The only possible issue is the addition of 10 solar panels on the roof's west elevation overlooking the estuary but as the property is not in a conservation area Members don't think this is a planning issue. NO OBJECTION.</p> <p>c. PA24/09677, Ring A Bell Lanteglos – conversion and extension of existing traditional stone barns to a single dwelling with associated parking without compliance with Condition 2 in respect of decision PA18/09637 dated 14.01.2019.</p> <p>This is a sympathetic extension to the Barn renovation and providing there are no changes to previously planned materials (stonework, roof tiles etc) then members felt this would enhance the accommodation. NO OBJECTION.</p> <p>d. PA24/098299, 9 Ocean View Polruan – non-material amendment in relation to decision notice PA21/07433 dated 15.11.21 to replace part high level render and glazing with zinc cladding.</p> <p>The use of zinc as a roofing material was a contentious element of the original planning application PA21/07433 but at the time members agreed that as the proposed dwelling was not on main village street view it was on</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>the margin of being out of character with the surrounding area and did not object. As the building of this property has progressed it is clear it is oversized for the plot and the large gable end fascias of zinc already have an industrial and dominating effect. Adding further zinc to the elevations will make the building look like an industrial unit or supermarket and will appear over dominant and out of character with the surrounding area. Members feel that there is design creep going on as part of this application which is in danger of obfuscating the planning process. OBJECTION</p>	Clerk
5/2025	<p>Other Planning Matters – details previously emailed.</p> <p>a. <i>Townsend Farm Barns</i> – the landowner advised he did not have enough time to meet with Cllr. Ainley when he was in the UK in the Autumn. He added he is an active conversation with his architect and progress is being made. He promised an update before year end and remains committed to moving this project forward.</p> <p>This is becoming a dangerous site, and it was AGREED the Clerk should contact Cornwall Council to ask for a Health and Safety Notice. Cllr Candy said if the Clerk drafts the request and copies him in he will ensure it gets to the correct department.</p> <p>b. <i>Affordable Housing Allocation</i> – Cllr. Rooney reported the 212 town and parish councils in Cornwall had been contacted to ask for their support in LBFPC's suggested change to housing allocation – allocations to be alternately emergency cases (Band A or B) and applications from within the parish (including band C, D).</p> <p>There had been 20 responses, with support from Pelynt, Lanreath, Mabe, Gerrans. Many responses were neutral or said allocation was not an issue in their parish. Two responses, St Stephens and St Breock, were not in agreement.</p> <p>It was AGREED that Cllr Rooney would contact the supporting parishes with a view to arranging a 'Teams' meeting so we can ensure we have one united stance on housing allocation policy.</p> <p>Cllr Ainley referenced the response by Nick Marsden on 4th Jan 2025 (previously circulated to members) to LBFPC planning questions received from an email sent on 24th July 2024. LBFPC is in a difficult situation being unable to apply the Parish Preference so housing allocation is working against local parishioners. We need to continue to pursue being considered for a Local Lettings Plan. Cllr Candy asked if we had had any further discussions with Cllr Dick Cole as he thought the experience from Cllr Cole's area would be useful to understand before discussions with Lousie Wood. The Clerk to follow up with County Cllr. Cole.</p> <p>Cllr Clare-Dunbavand had reported on the meeting he had with Simon Ryan, Looe housing activist, along with a town trust member. The key outcome is that we should consider requesting CC to use our S106 for the refurbishment of the Winklepicker which can be affordably rented to a parishioner. The first step was to get some ballpark quotes for the work so we are clear what we would be requesting. PTT have confirmed we should have some information by the end of the month.</p> <p>c. <i>Planning and Enforcement</i> – Members considered supporting Marazion Town Council's Vote of No Confidence in CC's Planning and Enforcement Dept but felt they could not support Marazion entirely, as LBFPC had had different experiences with planning and with enforcement.</p> <p>It was agreed that LBFPC support Marazion Town Council on the issue of lack of Planning Enforcement which is making a mockery of the Planning process where both PC and Cornwall Councillors are spending considerable time trying to ensure correct planning decisions are made but then can't be enforced. However, whilst we have had some issues with CC Planning team over their disregard of the NDP on the whole we have had a good response on our issues and objections which have often been supported by the CC Planning team.</p>	<p>Clerk</p> <p>Cllr. Rooney</p> <p>Clerk</p> <p>Cllr. Clare-Dunbavand</p> <p>Cllr. Rooney</p>

	<p>d. <i>Neighbourhood Planning</i> – briefing note to assist the understanding of what recent changes to national planning guidance might mean for Neighbourhood Plans and how it impacts how the plans will be used: https://www.cornwall.gov.uk/media/jlzi05rx/briefing-note-for-ndp-groups-nppf.pdf</p>	
6/2025	<p>Planning Applications Approved by CC – for information only.</p> <p>a. PA24/07849, Pengegon Essa Polruan – demolition of existing detached house and detached garage, and the erection of a replacement detached dwelling, detached carport and workshop and associated landscaping' without compliance of Condition 2 of Decision Notice PA21/12235 dated 15th October 2022.</p> <p>b. PA24/06228, The Old Watch House West Street Polruan – extension of existing balcony and alteration to water access steps.</p>	
7/2025	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members considered:</p> <p>i. <u>St Saviour's WCs</u> – Cllr. Goddard had provided a written report, circulated to Members. Refurbishment work had commenced but had since stopped due to logistical issues.</p> <p>ii. <u>Frogmore WCs</u> – Cllr. Beresford had requested an update from Mr Peter Delbridge, NT Facilities Manager, who advised: <i>“The toilets have been painted, the paint has been removed from the wall tiles, the contractor is returning to completed repairs to the bottom section of the Ladies external door.”</i> NOTE – lease expires 31st May 2025.</p> <p>iii. <u>The Quay WCs</u> – NOTE – Cllrs. Beresford and Clare-Dunbavand are the PC's representatives in discussion with the PTT regarding the conditions of the lease.</p> <p>iv. <u>Legionella Testing</u> – the water temperatures are all at 10° The meeting discussed undertaking a risk assessment as the current routine reporting of temperatures was not very relevant nor reflected the risks as there is no hot water supply, no stored water and water temperatures do not rise above 20 degrees C. Members AGREED to investigate the risk assessment to ensure legal compliance and appropriate procedures.</p> <p>b. <i>Healthcare Provision</i> – the following action to be taken Members to:</p> <ul style="list-style-type: none"> Receive an update, following the meeting with the Polruan Support Group, to include a plan for how to support the PSG and get more lived experience for raising in lobbying. Cllr Goddard outlined that there were now a number of issues around healthcare generally including dispensing at Polruan surgery, availability of appointments, access to Fowey Surgery and most recently the first responder issue. He proposed forming a working group to include Polruan Support Group to establish a) agenda and arrangements for a public meeting with residents on healthcare; b) to coordinate information and lobbying; c) consider the support the PC can offer residents or other local groups. Cllrs Pyke and Clare-Dunbavand volunteered, Cllr Goddard would support) to liaise with others in Polruan before organising a public meeting on health care provision. 	<p>Members</p> <p>Cllr Pike / Clare- Dunbavand</p>

	<ul style="list-style-type: none"> Consider a proposal to engage with the NHS in relation to provision of emergency services in the Parish. Also, to look at assisting to produce a central emergency contact list for residents. <p>Cllr Ainley requested that the following be minuted. She is shocked that First Responders are only called out by the Ambulance service for a Category 1 or 2 defined incident. It would seem reverse logic in that surely the point of a First Responder is to be able to attend immediately and triage the situation particularly as it is likely to take at least 1 hour for an ambulance to get to a rural location like Polruan. Attending within the first hour of a casualty is known to be important and might result in an ambulance not being required or the incident being re-categorised. In any event getting help to a vulnerable person is key and other parishioners (passers-by or friends etc) with no medical training should not be left responsible whilst waiting for an ambulance response</p> <p>Cllr Clare-Dunbavand suggested one option could be for the PC to fund a number First Responder call e.g 10 per year. Consider a proposal to engage with the NHS in relation to provision of emergency services in the Parish. Also, to look at assisting to produce a central emergency contact list for residents. [Suggest this goes into the general healthcare working group.]</p> <p>The meeting RESOLVED to work towards a public meeting on health provision for Lanteglos after first liaising with Polruan Support Group.</p> <p>c. <i>Fowey Community Hospital</i> – Cllr. Clare-Dunbavand had attended the consultation event on the future of Fowey health provision, including the community hospital, held on 7th December 2024. His written report had previously been emailed.</p> <p>d. <i>Food Waste Collection</i> – Cllr. Clare-Dunbavand and the Clerk had been in contact with CC regarding issues with food waste in Chapel Lane and Moss Terrace on recycling days. Service Complaint Reference (Casework) No: 101007437058.</p> <p>e. <i>Whitecross Green</i> – Tamsyn Plomer-Roberts, CC Lawyer had sent another copy of the Statement of Truth and map, which Cllr. Talling had confirmed was correct.</p> <p>f. <i>Public Footpath 613/9</i> – Mr Gavin Shakerley had written to say: “<i>Just behind Pont Quay Cottage the public foot path has been broken up and 90% of passageway obstructed by a fallen tree.</i>” This had been reported to the Countryside Access Team.</p>	<p>Cllr. Clare-Dunbavand</p> <p>Information</p>
8/2025	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Bus Shelter</i> – Cllr Kelly advised that work to repair the roof is due to start this week.</p> <p>b. <i>Damaged Road Sign</i> – a sign on the road from Townsend to Essa had been damaged by someone firing a rifle at it. Highway reference number: W242103446.</p> <p>c. <i>Broken Street Lamp</i> – reported to Highways by Mr Vic Trueman on 20th December 2024. Ref. No.: W2403863.</p>	
9/2025	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. None.</p>	
10/2025	<p>Financial Matters –</p> <p>a. <i>2025/26 Budget</i> – Members considered their budgetary requirements and the impact that would have on Council Tax payers. Currently the PC’s Precept equates to £84.50 p.a. for Band D Council Tax properties. It was RESOLVED To set the precept for the next financial year at £66,750, which would equate to £84.40 p.a. for Band D Council Tax properties.</p>	Clerk

	<p>b. <i>Accounts for Payment</i> –</p> <ul style="list-style-type: none"> January Payments – Members APPROVED payments to a value of £3,518.22 via email. The Clerk to place a copy on the website. December Payment – Members APPROVED payments to a value of £4,550.89 via email. The Clerk to place a copy on the website. <p>c. <i>Bank Reconciliation</i> – a copy was previously emailed.</p> <p>d. <i>Grant Request</i> – Members considered a request from Polruan WI to cover the cost of the internet installed in our WI Hall for two years. The Clerk to advise Maureen Parlett of the WI that they should approach County Cllr Candy for a Community Chest grant which could be used to cover part of the cost. It was AGREED to defer the decision on funding to the February meeting on the basis that if the WI can gain Community Chest funding the PC would consider making up the difference.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
11/2025	<p>Documentation / Correspondence – not covered elsewhere on the agenda. Items previously emailed.</p> <p>a. <i>Clean Cornwall</i> – newsletter, Winter 2024.</p> <p>b. <i>NHS 10 year plan</i> – public consultation.</p> <p>c. <i>Off Street Parking Order</i> – public consultation opened 12th December.</p> <p>d. <i>Forest for Cornwall</i> – Winter Newsletter: Forest for Cornwall Winter Newsletter 2024.</p>	
12/2025	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 25th February 2025, 7pm, in Polruan WI Hall.</p>	
13/2025	<p>Information Only / Future Agenda Items –</p> <p>a. None.</p>	
14/2025	<p>Closed Session – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
15/2025	<p>Vacancy for a New Clerk and Responsible Finance Officer (RFO) – The Working Group of Cllrs. Rooney, Kelly and Clare-Dunbavand are due to meet to consider suitable candidates.</p> <p>NOTE – advertisement for the vacancy had been placed in The Cornish Times (incl. its website) and Cornish Guardian, CALC* and PC websites. Cllrs. Rooney and Clare-Dunbavand had been asked to place a copy on Facebook. Closing date 10th January, interviews on 15th January 2025.</p> <p>* CALC had subsequently removed the advert. It had still not been replaced by 3rd January 2025.</p>	
16/2025	<p>Meeting Closed – 9pm.</p>	

Signature: (Cllr. Rob Rooney)
Parish Council Chair

Date: 25th February 2025